



Dear Parents and Carers

Each year, Penygawsi Primary School's governing body is required to compile a report on the activities the school has completed throughout the year. There are two reports we can prepare; an outline report or a fuller report, the latter of which is available upon request. This is a copy of the full report and includes information on how governors support the school, how we measure and monitor success and attendance rates, as well as details on how parents themselves can join us on the governing body.

We support the work of the headteacher and staff, of course, but we also have a duty to challenge the school and ensure it maintains standards and strives for improvement, too. We do this via termly governor meetings wherein the headteacher provides a detailed report of the school's progress in improvement targets. Other committees also meet through the year to discuss granular details such as staffing, finance, health and safety, and building and premises. We also have opportunities throughout the year to visit classes ourselves and see our teachers and pupils hard at work.

As you are aware, Penygawsi is a successful school. This is not by luck or accident; we have committed governors, teachers, support staff, our children, and parents that work together to maintain this success. Penygawsi's headteacher endeavours to keep you informed of class- and school activities, and if you are a regular reader of the School Blog and/or receive our Teacher2Parent texts, you should already be aware of much of the information in this report, but we hope seeing our hard work collated into one document helps illustrate the continual efforts of everyone who works to keep Penygawsi so successful.

The report also shows when the next parent governor vacancy will arise. I started as a parent governor, as did our prior chair of governors, and it offers a unique insight into how the school is managed. If you've ever been curious about joining us or knowing more about the governing body, please get in touch – I'd be delighted to tell you more.

We know that only by working together can our school be truly successful. Please make whatever contribution you can, big or small, to the work and life of Penygawsi; the more of us that take an active role in our children's education, the more effective, supportive and diverse that education will be.

On a personal note, I'd like to offer my thanks to Hywel Rees and Mrs. Harris for their unwavering support this year. This is the first year I've served Penygawsi as Chair, and I'm tremendously grateful for their time, patience, and kindness as I've settled into my new position. I'd also like to note our collective thanks to my predecessor Hywel, who led the governing body so successfully for so many years, and continues to support the school as vice-chair today.

Lastly, but certainly not least, on behalf of the governing body I'd like to formally thank all the staff across the entire school for their efforts this year. They are truly committed to our children and work tirelessly, treating each one as an individual, to ensure every child achieves their full potential.

My very best wishes,  
Vikki Burge Chair of Governors

### **NOTIFICATION OF MEETING**

There is no longer a requirement for the Governors to hold a special meeting to provide their annual Report to Parents. However, subject to at least 5% of parents requesting a meeting, a meeting can be called by parents up to three times a year. Please complete the attached form if you would like there to be a meeting for parents in 2019.

### **ACTIONS AS A RESULT OF RESOLUTIONS PAST AT THE LAST MEETING**

There were no requests for a meeting last year and therefore a meeting was not held. There were no resolutions or actions.



## THE CLERK TO THE GOVERNING BODY

The clerk to Governing Body is Mrs Gaynor Davies - Director of Education who sends a representative to meetings from the LA Governors support unit.

The contact details are:  
 Governor Support Unit, Ty Trevithick, Abercynon,  
 Mountain Ash, CF45 4UQ.  
 Tel 01443 744000

## ELECTION OF NEXT PARENT GOVERNOR

Parent Governors are elected for a term of four years. The last parent governor was elected in February 2018

The next vacancy for parent governor will arise in June 2020.

## ATTENDANCE

Penygawsi is very active in ensuring pupils and parents understand the importance of being in school every day.

Our School Target which is set by the LA for 2018-19 was 96.7%. However, we like pupils to aim to be here every day unless they are ill. Last year twenty one pupils had 100% attendance.

Our school attendance for the last three terms has been:

**Autumn 2018 – 96%**

**Spring 2019 – 96.2%**

**Summer 2019 – 96%**

Absence from school is a significant contributory factor to pupils not achieving their potential or challenge targets. Parents at Penygawsi are very supportive of our policies. Should they need to take pupils away from school they must apply for permission in advance and increasingly parents are timing their holidays to minimise the number of school days lost.

## MEMBERS OF THE GOVERNING BODY

The Governing Body of Penygawsi Primary School has thirteen members plus the Headteacher. They are:

(Dates in brackets indicate when the governor's terms of office ends)

### Three Governors Appointed By The Local Authority:

**Ms. V. Burge (Chair)**      **Mr. N. Hunt-Davies,**      **Mrs. C. Quinn**  
 (19.01.2020)                      (11.07.2021)                      (03.10.21)

### Four Parent Governors:

**Mrs. L. Davis,**      **Mrs G, Wong,**      **Dr K. Kale**  
 (07.06.2020)                      (19.01.2021)                      (16.10.2020)

**Mr. M. Wakelam**  
 (10.12.21)

### One Teacher Governor:

**Mrs. J James**  
 (8.1.2023)

### One Support Staff Governor:

**Mrs K. Tucker**  
 (05/10/21)

### Three Community Members:

**Mr H. Rees (Vice Chair)**      **Mr. M. Jones (Vacancy)**  
 (9.6.2023)                      (7.10.2022)

### One Minor Authority Representative Appointed By Llantrisant Community Council:

**Mr. A. Crutcher**  
 (11.07.2021)

## When fully constituted this governing body is made up as follows

LA Representatives	3	Community Governors	2
Parent Governors	4	Teacher Governor(s)	1
Staff Representative	1	Minor Authority	1
Headteacher	1	Total	13

## **School Development Plan**

Governors are responsible for drawing up (in conjunction with staff) the School Development Plan. The plan identifies the direction the school will take over a three year period, in delivering the curriculum. The plan is regularly monitored and revised to take account of progress made and any changes to curriculum requirements.

The School Development Plan for the 2018-19 academic year was considered and approved by Governors and has been evaluated by staff. The targets set include short, medium and long-term aims. Progress against the targets is regularly reviewed by the Governing Body.

It is our aim that the curriculum at Penygawsi Primary School fosters the all-round development of our pupils. Pupils should find within the school's curriculum a means of developing their individual personalities in order for them to reach their "maximum potential", and in particular, the skills, attitudes and knowledge that will meet their future needs.

The curriculum experienced by pupils in our school is delivered through a mixture of themes and discrete subject teaching that cover the skills and knowledge detailed in the Wales Curriculum 2008 subject orders. This mix of approaches enables us to achieve a balanced coverage of the curriculum in keeping with the stage of development of the children. We have already started to embrace changes in readiness for the Curriculum For Wales 2022. Very recently we held an information evening for parents outlining how the curriculum is changing and how we at Penygawsi are preparing for it.

Pupils in the Foundation Phase have provision which is based on focused tasks (a Bubble activity) enhanced learning (Shine Time) and continuous provision. At Key Stage 2 provision focuses on learning and developing skills, particularly those focussed on literacy and numeracy across a range of subjects in the curriculum. We are introducing 'Missions' so that the pupils develop their independence and apply their skills and knowledge to real life situations and problem solving.

## **School Prospectus**

The School Prospectus is updated annually to include any changes required by the Welsh Assembly Government or other related bodies. A copy of the prospectus is available for download from the school blog. We work together with pupils, governors and parents to review this document.



School Council working with Sam from Llantrisant Community Council to share our views about improving links together.

## **The Use of the Welsh Language**

This school is an English medium school where lessons and other school activities are communicated through the medium of English. The use of the Welsh language and our Welsh ethos is promoted by the topics we teach, the use of incidental Welsh with all pupils throughout the school day and through the Welsh lessons we teach every day.

The school has embraced the Siarter Iaith initiative Cymraeg Campus and we are working towards our Bronze Accreditation in the spring 2020.

Should parents request that their child is taught at this school in a language other than English this request will be given due consideration.

Pupils for whom English is a second language are catered for according to their needs with input from appropriate personnel in school and from the Local Authority.

## **The use of the Welsh Language (continued)**

The school is proud to support its Welsh ethos and the Welsh language. Understanding our Welsh ethos supports pupils in their lives in Wales and learning the language is an important part of fulfilling their potential.

The school is very successful in developing pupils' Welsh language. In the Foundation Phase, pupils are exposed to the Welsh language as part of their everyday learning. As the pupils get older they have additional lessons and they learn to write and read Welsh.

At key Stage 2 there are daily Helpwr Heddiw lessons. In addition to this they have an hour long Welsh lesson.

Pupils achieve a good level of proficiency in Welsh by the time they transfer to the secondary school. At the secondary school they will study Welsh until they are sixteen.



## **Review of School Policies**

The school has a large number of policy documents covering both curriculum and non-subject areas. These documents are constantly reviewed / revised by staff and governors to incorporate changing trends and legislation. Further information is available by contacting the Headteacher during school time. The following policies have been reviewed and revised recently.

- Safeguarding, Complaints, Pay, Performance Management, Admissions, Charging, Voluntary Contributions, Remissions and Refunds.
- Policies to be approved Autumn 2019 are Attendance, Curriculum, Special Educational Needs, Accessibility Plan, School Prospectus.

## **Building Repairs and Improvements**

The building is generally in a good state of repair. However there are some areas such as the drainage and portacabins which we are constantly repairing or attending to. Over the past year the following refurbishment/repairs have been carried out.

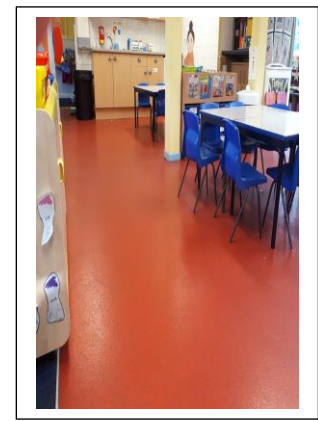
- New external canopy in nursery
- New fire doors and ramps to the portacabins
- Repair of fire doors to the main buildings
- Filling of pot holes to the school car park and repair to main pathway to school
- New water fountains
- Improvements to reception classroom
- Safety access control to access the main door to the hallway
- New digital signing in and out system

## Access for Disabled Pupils

The governing body is mindful of the requirements of the 2010 Equality Act (which replaces the 2005 SENDA/Disability Discrimination Act) (in drawing up the School Development Plan/Post Inspection Action Plan, and the day to day operation of the whole site.

The school is committed to ensuring that all pupils are able to participate in the school curriculum and (where they desire) in activities such as after school clubs, leisure/sporting events and educational visits. All aspects of accessibility, including access to written information are included in the planning process.

The Authority has in place an Accessibility Strategy and in line with this strategy has had an audit of the school site undertaken, as part of an Authority wide brief, to identify any potential barriers and (ultimately) improves the access to the school.



## Additional Learning Needs

This is an area where there has been and will be a great deal of change with the new ALN Bill due to commence September 2021.

The School's policy for the identification, assessment and provision for pupils with Additional Learning Needs is consistent with the requirements of the Special Educational Needs Code of Practice for Wales issued by the Welsh Assembly Government in January 2002.

Our Additional Learning Needs Co-ordinator, Mrs Black, works closely with the cluster ALN lead who is directly trained by a Welsh Government advisor. This has ensured that over the last 12 months we have been preparing for the changes ahead and making sure our policies and practices are in line with requirements.

We communicated the changes that will take place during 2019-20 with parents in Individual Educational Plan meetings during the spring and summer 2019 term.

During the academic year, 2018-19 ;

33 pupils were on School Action/Early Years Action.

3 pupils were on School Action Plus/Early Action Plus

0 pupils were undergoing Statutory Assessment.

4 pupils had statements of Special Educational Needs.

During the 2018-2019 financial year £15,500 was allocated to meet the requirements of pupils with Additional Learning Needs.

There ALN policy will be presented to the Governing Body in the autumn term 2019.



## Admission/Transition Arrangements

The County Borough Council is the Admissions Authority for all schools (other than Church schools where the schools governing body is the Admissions Authority) within the Authority's boundary. The schools admission arrangements are, therefore, operated in line with the Authority's policy on school admissions which is contained in the publication Starting School book. The book is made available to parents at the point of their application for their child's admission to school. The contents of this book can also be accessed online on the Authority's website.

Pupils will usually remain in the school until they complete year six and then transfer to secondary school. Since September 2015 Penygawsi Primary is a feeder school for Y Pant Comprehensive School and Bryncelynnog Comprehensive School depending on which part of the Penygawsi catchment area you live in. Pupils may apply to attend any secondary school they choose subject to compliance with the Authority's admissions policy.

## Healthy Eating (Schools)

The school is part of the Healthy Schools initiative and we have achieved our fourth Healthy School's Leaf.

The school promotes healthy eating and lifestyle. This is achieved through assemblies, the work of the school council and the eco committee. We hold special weeks where events promote healthy living.

Our focus of work at the moment is on encouraging pupils bringing water to school and the eating of healthy snacks. The school provides filtered and cooled water through two water fountains that are available to all pupils.

The school meals service and breakfast club provision meets the Welsh Government 'Appetite for Life' agenda. Pupils who do not have school meals are encouraged to think about the contents of their packed lunch through a range of class based activities and links for parents on the school blog.

Pupils are required to bring healthy snacks for breaks times. These may be a piece of fruit or a recognised healthy snack bar.



## Sporting Aims and Achievements

Penygawsi promotes the benefits of participating in sports both in school and as part of a local club.

All pupils participate in physical education lessons. These include gymnastics, games and athletics.

For pupils in Key Stage 2, swimming is also part of the PE curriculum and they swim for about 12 weeks per year in the local swimming pool. Once a year all the schools in the cluster take part in an inter school swimming gala.

The school takes part in numerous sporting activities throughout the year including football, cross country, athletics, netball and basketball.

Many of our pupils participate in sports outside school and a significant number represent the local clubs, the county and the Welsh national teams.



## Post Inspection Action Plan

Governors are responsible for drawing up the Action Plan to address any key issues raised by Inspectors during the last ESTYN inspection of the School. Parents were provided with a copy of the summary report produced by the inspectors and the full report is available to download from the Blog. Governors monitor progress of the plan at their termly meetings. The targets in the last Post Inspection Action Plan have been part of our action plans for the past five years and continue to guide our school improvement process. Nearly all elements have been achieved The Post Inspection Action Plan can be found on the school Blog or can be requested from the school office.

## **School Holidays 2019-20**

Autumn 2019	Monday, September 2 2019	Friday, October 25 2019
Half Term	Monday, October 28 2019	Friday, November 1 2019
Autumn 2018	Monday, November 4 2019	Friday, December 20 2019
Christmas Holidays	Monday, December 23 2018	Friday, January 4 2019
Spring 2019	Monday, January 6 2020	Friday, February 14 2020
Half Term	Monday, February 17 2020	Friday, February 21 2020
Spring 2019	Monday, February 24 2020	Thursday, April 3 2020
Easter holidays	Friday, April 6 2020	Friday, April 18 2020
Summer 2019	Monday, April 20 2020	Thursday, May 21 2020
Half term	Monday, May 25 2020	Friday, May 29 2020
Summer 2019	Monday, June 1 2020	Tuesday, July 18, 2020

\* All schools will be closed for May Bank Holidays on **Friday May 8<sup>th</sup> Monday May 25<sup>th</sup>**

**There are a total of 195 days in the school year. 6 days are allocated for staff In Service Training (INSET) days.**

The Welsh Assembly Government may decide to allocate additional INSET days. Schools will be informed of these at the appropriate time. The school INSET days can be found on the web site or school blog.

The School day is organised as follows;

<b>Morning Session Foundation Phase</b>	<b>09:00 - 12:45</b>
<b>Morning Session Key Stage 2</b>	<b>09:00 - 13:00</b>
<b>Lunchtime Foundation Phase</b>	<b>12:45 - 14:00</b>
<b>Lunchtime Key Stage 2</b>	<b>13:00 - 14:00</b>
<b>Afternoon Session Foundation Phase</b>	<b>14:00 – 15:30</b>
<b>Afternoon Session Key Stage 2</b>	<b>14:00 – 15:30</b>



**Thank You For Supporting  
Macmillan Cancer**



**You raised £398.20**

*Llantrisant Male Choir*  
*Present*  
**Ty Hafan Charity Concert**

## **Our Community**

At Penygawsi Primary School we are proud to work closely with our community. We have an open door policy that allows parents and community members to meet with our 'Family and Community Engagement' Leader, Mr Ball, to discuss how the school can work to benefit the community.

We work with local business to promote the work of the school in the community and we support a range of local and national charities which include our Local Food Bank, Children In Need, Water Aid, Diabetes UK, Down Syndrome Association and Sports Relief. Our pupils are familiar with the work of these charities in our community. We also support Macmillan Cancer and invite the community to attend the annual coffee mornings.

We work with the local churches supporting Christmas and Easter events. We have very good links with the Royal British Legion who visit our school every year to work with pupils and to take assemblies. Pastor Phil Lewis and Alan Davies our local Church Youth Worker visit monthly to lead assemblies.

At Christmas our school community comes together to celebrate with carols and children's performance. We decorate a tree in Llantrisant Parish Church which is kindly sponsored by NMEA in Talbot Green.

The Parent Teacher Association is an important organisation in taking the school into the community and also for bringing the community into the school. The PTA organises a range of events through the year that invite the whole community to enjoy working together. These events included fun runs, disco, quiz nights and a summer ball, raising a grand total of £6239.13. A big thank you to everyone who supports these events.

The PTA have donated £2500 to purchase chrome books, bought a new notice board, supplied play equipment, invested in a Reading Buddy scheme and lots more. See the PTA blog page for more information.

Since 2012, the police have held their monthly PACT meetings at our school demonstrating that our school can

## **Target Setting**

The school sets challenging targets for all of its learners. Nearly all learners meet or exceed their challenge targets and make very good progress through the year. Targets are identified through a process of self evaluation where it identifies where performance could be improved. The school also compares its performance with similar schools across Wales and the local authority. The performance targets are linked to the implementation and review of the school's strategies and targets are documented in detail in the School Development Plan. A copy of the School Development Plan can be found on the blog.

**The main targets for 2018-19 are identified below**



## **The SDP Targets for 2017/18 were:**

**Target 1 – To improve outcomes of our more able pupils in maths and science through developing pedagogy throughout the school.**

### **Success Criteria / Outcomes**

- A blend of teaching approaches used effectively to promote problem solving and critical thinking.
- Our MAaT pupils are able to transfer knowledge and skills to new situations to solve complex problems.
- Pedagogy throughout the school makes full use of the wider skills within and across each Area of Learning and Experience
- Between 60% and 65% of pupils achieve L5 in maths and science
- An increase of between 6 and 10% in each cohort targeted for level 5 in maths and science.

**Target 2 - To improve the level 5 outcomes for boys in English at key stage 2.**

### **Success Criteria / Outcomes**

- Gender differences are in line or below LA and Wales. Gender difference % does not equate to more than three pupils and if they are greater the school has robust tracking and evidence to support this.
- All boys make at least the expected progress in literacy.
- Staff have an improved confidence as a result of greater theoretical and practical knowledge of developing oracy and reading skills through the creative arts.

**Target 3 To improve outcomes in Welsh 2<sup>nd</sup> language by achieving a bronze status in Cymraeg Campus and through developing a consistent approach to oracy.**

### **Success Criteria / Outcomes**

- L2L shows good and excellent standards of oracy
- Bronze status achieved Cymraeg Campus
- Pupils enjoy singing and reciting a range of Welsh songs and rhymes regularly.
- Incidental Welsh use widely by nearly all/all members of staff and pupils
- To begin to use Welsh confidently outside the classroom
- 90% + on track to make expected progress in Welsh
- 40%-50% achieve L5 in Welsh in 2019
- 30%+ on track to achieve a L5 in 2020 and 40% in 2021

# School Performance Data

Zoom out (Ctrl+Minus)

(Table 1 of 2 - PERCENTAGES)  
Rhondda Cynon Taf  
Penygawsi Primary School

		N	D	W	Z	S	G	1	2	3	4	5	6	A
<b>Personal and social development, well-being and cultural diversity</b>	2019	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	39.3	60.7	0.0
	2018	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.1	0.0	59.4	37.5	0.0
<b>Language, literacy and communication skills (in Welsh)</b>	2019	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	2018	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>Language, literacy and communication skills (in English)</b>	2019	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	10.7	50.0	39.3	0.0
	2018	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.1	0.0	12.5	50.0	34.4	0.0
<b>Mathematical development</b>	2019	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.6	64.3	32.1	0.0
	2018	0.0	0.0	0.0	0.0	0.0	0.0	3.1	0.0	0.0	6.3	59.4	31.3	0.0

FPI \*\*

2019	89.3
2018	84.4

## School Validation 2019 (KS2 - Pupils)



(Table 1 of 2 - PERCENTAGES)  
Rhondda Cynon Taf  
Penygawsi Primary School

		N	D	NCO1	NCO2	NCO3	1	2	3	4	5	6+	4+
<b>English</b>	2019	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	36.7	63.3	0.0	100.0
	2018	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5.3	55.3	39.5	0.0	94.7
<b>Oracy</b>	2019	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	46.7	50.0	3.3	100.0
	2018	0.0	0.0	0.0	0.0	0.0	0.0	0.0	7.9	50.0	31.6	10.5	92.1
<b>Reading</b>	2019	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	30.0	70.0	0.0	100.0
	2018	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5.3	55.3	39.5	0.0	94.7
<b>Writing</b>	2019	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.3	46.7	50.0	0.0	96.7
	2018	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5.3	65.8	23.7	5.3	94.7
<b>Mathematics</b>	2019	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	40.0	60.0	0.0	100.0
	2018	0.0	0.0	0.0	0.0	0.0	0.0	0.0	7.9	47.4	44.7	0.0	92.1
<b>Science</b>	2019	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	53.3	46.7	0.0	100.0
	2018	0.0	0.0	0.0	0.0	0.0	0.0	0.0	7.9	52.6	39.5	0.0	92.1
<b>Welsh Second Language</b>	2019	0.0	0.0	0.0	0.0	0.0	0.0	0.0	6.7	80.0	13.3	0.0	93.3
	2018	0.0	0.0	0.0	0.0	0.0	0.0	5.3	10.5	50.0	34.2	0.0	84.2

Core Subject Indicator \*\*

2019	100.0
2018	92.1

### Notes

N: Not awarded a level for reasons other than disapplication.

D: Disappiled under section 364 or 365 of the Education Act 1996, now effected through sections 113-116 of the Education Act 2002.

NCO1 : National Curriculum Outcome 1

NCO2 : National Curriculum Outcome 2

NCO3 : National Curriculum Outcome 3

(NB NCO1, NCO2 & NCO3 have replaced Level W in previous years)

- : Not exactly zero, but less than 0.05

\*\* : Achieved the expected level in each of Welsh First Language or English, Mathematics and Science in combination.

**SCHOOL FINANCE**  
**PROVISIONAL FINANCIAL STATEMENT FOR 2018-19**

<b><u>EMPLOYEE COSTS</u></b>	<b><u>Total Spent £</u></b>
TEACHERS (including Headteacher)	<b>524,701</b>
MANUAL WORKERS (Caretaker/Supervisory Assistants/Cleaners)	<b>69,246</b>
A.P.T. + C (School Clerk and teaching assistants)	<b>136,727</b>
<b><u>PREMISES RELATED</u></b>	
REPAIRS TO BUILDING/SITE, (INCLUDING GROUNDS MAINTENANCE/SECURITY)	<b>23,355</b>
ENERGY	<b>13,177</b>
RATES	<b>25,336</b>
WATER	<b>4,000</b>
CLEANING MATERIALS	<b>1,000</b>
<b><u>SUPPLIES, SERVICES AND OTHER EXPENSES</u></b>	
SCHOOL EQUIPMENT AND FURNITURE	<b>30,063</b>
TELEPHONES	<b>2,500</b>
INSURANCE	<b>1883</b>
CLERKING GOVERNING BODY/FINANCIAL ADMINISTRATION/PERSONNEL	<b>26,662</b>
USE OF DISTRICT FACILITIES	<b>3,366</b>
MISCELLANEOUS	
TOTAL:	<b><u>862,016</u></b>
<b><u>INCOME</u></b>	
INCOME	<b>24394</b>
TOTAL	<b>886,410</b>

**Governing Body Penygawsi Primary School**

**Annual Parents Meeting**

Dear Parents / Guardian,

I enclose for your information, a copy of the Full Governors' Annual Report to Parents for the 2018-19 academic year.

We hope that the attached report is of interest to you. It shows the work of the school in the past year and provides some of the targets and performance data which allows us to compare ourselves with similar schools throughout Wales.

Our school provides a lot of information via the school blog. Information is provided on school performance, policies and attendance targets. It also provides parents and stakeholders with a very good understanding of how our school functions and the emphasis that is put on working as a team.

The Governors Report to Parents provides a detailed report to parents on how the school has performed in the past year. In recent years meetings have been held but parents have not felt the need to attend. We understand this, as you already hold most of the information and have opportunities to challenge it or ask further questions through the year.

Under the regulations relating to the holding of a meeting to consider the Governors Annual Report to Parents, under the Education Act 2002 (Transitional Provisions and Consequential Amendments) (Wales) Regulations 2005, require governors to determine whether a meeting will be held by canvassing parents' views.

In line with these regulations you are requested to complete the attached slip and return it to your child's school if you wish a meeting to be convened.

Yours sincerely

**Mrs Vikki Burge**  
**Chairperson of the Governing Body**

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**Governors Annual Report to Parents – Penygawsi Primary School**

I request that the governing body of the above named school hold an annual parents meeting.

Name \_\_\_\_\_ (please print)

Signature \_\_\_\_\_

Date \_\_\_\_\_