

Ysgol Gynradd Penygawsi Primary School

GOVERNORS ANNUAL REPORT TO PARENTS 2017/18

Dear Parents,

Each year the Governing Body are required by regulations to compile a report on the activities the school has completed throughout the year. There are two reports, an outline report which all parents receive and a fuller report which can be requested. This is a copy of the full report.

The report includes information on the work of the governors and the school, how to become a parent governor and key information such as academic success and attendance rates.

The governors work very closely with the school. We support the work of the headteacher and staff but also have a challenge role to ensure that our school continues to improve. The main meetings are held termly when the head provides a detailed report of the school progress against improvement targets which have been agreed with the governors. Other committees meet through the year to discuss Human Resources, Finance, Health and Safety and Building and Premises. Governors spend time in school receiving information from staff about key developments and have opportunities to visit classes to see the teachers and pupils at work.

As you are aware, Penygawsi is a successful school. The Headteacher keeps parents informed of all aspects of the work of the school and it is through this ethos of TEAM that the Governors are able to provide support and challenge effectively.

If you are regular readers of the School Blog and receive our Teacher2Parent texts you will be aware of nearly all the information in this report from Governors. The only additional information may be the date of the next vacancy for Parent Governor. I started as a Parent Governor. It provides a unique insight into the effort and hard work that goes into making a successful school. If you think that this may interest you, I would encourage you to apply when the next vacancy arises.

It is only by working together that we can make our school successful. Please make whatever contribution you can to the work and life of Penygawsi. It is important that we all have an active role in our children's education.

The governors and I would like to thank the staff for their hard work again over the past year. They are very committed to the success of our children and work tirelessly to ensure they all achieve their full potential.

My very best wishes,
Mr. Hywel Rees. Chair of Governors



NOTIFICATION OF MEETING

There is no longer a requirement for the Governors to hold a special meeting to provide their annual Report to Parents. However, subject to at least 5% of parents requesting a meeting, a meeting can be called by parents up to three times a year. Please complete the attached form if you would like there to be a meeting for parents in 2018.

ACTIONS AS A RESULT OF RESOLUTIONS PAST AT THE LAST MEETING

There were no requests for a meeting last year and therefore a meeting was not held. There were no resolutions or actions.





THE CLERK TO THE GOVERNING BODY

The clerk to Governing Body is Mrs Esther Thomas/Gaynor Davies, Acting Director of Education, who sends a representative to meetings from the LA Governors support unit.

The contact details are:

Governor Support Unit, Ty Trevithick, Abercynon,
Mountain Ash, CF45 4UQ.
Tel 01443 744000

ELECTION OF NEXT PARENT GOVERNOR

Parent Governors are elected for a term of four years. The last parent governor was elected in February 2018

The next vacancy for parent governor will arise in November 2019.

MEMBERS OF THE GOVERNING BODY

The Governing Body of Penygawsi Primary School has thirteen members plus the Headteacher. They are:

(Dates in brackets indicate when the governor's terms of office ends)

Three Governors Appointed By The Local Authority:

Ms. V. Burge (Vice Chair) (19.01.2020) **Mr. N. Hunt-Davies,** (11.07.2021) **Mrs. C. Quinn** (03.10.21)

Four Parent Governors:

Mrs. L. Davis, (07.06.2020) **Mrs G. Wong,** (19.01.2021) **Dr K. Kale** (16.10.2020)

Mr Mr. M. Wakelam
(10.12.21)

One Teacher Governor:

Mrs. A. Black
(20.10.2018)

One Support Staff Governor:

Mrs K.Tucker
(20.10.2018)

Three Community Members:

Mr H. Rees (Chair of Governors) (19.6.2019) **Mr. M. Jones (Vacancy)** (17.10.2018)

One Minor Authority Representative Appointed By Llantrisant Community Council:

Mr. A. Crutcher
(11.07.2021)

ATTENDANCE

Penygawsi is very active in ensuring pupils and parents understand the importance of being in school every day.

Our School Target for 2017/18 was 97.0%. However, we like pupils to aim to be here every day unless they are ill. Last year twenty words pupils had 100% attendance.

Our school attendance for the last three terms has been:

Autumn 2017 – 96.2%
Spring 2018 – 95.6%
Summer 2018 – 96.3%

Absence from school is a significant contributory factor to pupils not achieving their potential or challenge targets. Parents at Penygawsi are very supportive of our policies. Should they need to take pupils away from school they must apply for permission in advance and increasingly parents are timing their holidays to minimise the number of school days lost.

When fully constituted this governing body is made up as follows

LA Representatives	3	Community Governors	2
Parent Governors	4	Teacher Governor(s)	1
Staff Representative	1	Minor Authority	1
Headteacher	1	Total	13

School Development Plan

Governors are responsible for drawing up (in conjunction with staff) the School Development Plan. The plan identifies the direction the school will take, over a three year period, in delivering the curriculum. The plan is regularly monitored and revised to take account of progress made and any changes to curriculum requirements.

The School Development Plan for the 2017/18 academic year was considered and approved by Governors and has been evaluated by staff. The targets set include short, medium and long-term aims. Progress against the targets is regularly reviewed by the Governing Body.

It is our aim that the curriculum at Penygawsi Primary School fosters the all-round development of our pupils. Pupils should find within the school's curriculum a means of developing their individual personalities in order for them to reach their "maximum potential", and in particular, the skills, attitudes and knowledge that will meet their future needs.

The curriculum experienced by pupils in our school is delivered through a mixture of themes and discrete subject teaching that cover the skills and knowledge detailed in the Wales Curriculum 2008 subject orders. This mix of approaches enables us to achieve a balanced coverage of the curriculum in keeping with the stage of development of the children. Work in 2017/18 focus on embracing the changes within the Donaldson's curriculum review.

Pupils in the Foundation Phase have provision which is based on direct teaching, activity based learning and open ended challenge based learning. At Key Stage 2 provision focuses on learning and developing skills, particularly those focussed on literacy and numeracy across a range of subjects in the curriculum.

Pupils are encouraged to take responsibility for their learning. They are involved in assessment and learn to understand where they are in their learning journey and what skills they need to develop next. Our aim is to make all pupils effective lifelong learners.

School Prospectus

The School Prospectus is updated annually to include any changes required by the Welsh Assembly Government or other related bodies. A copy of the prospectus is generally issued to parents whose children are starting school for the first time or transferring from another school. Our School Prospectus is also available for download from the school blog together with the Home School Contract.



The Use of the Welsh Language

This school is an English medium school lessons and other school activities are communicated through the medium of English. The use of the Welsh language and our Welsh ethos is promoted by the topics we teach, the use of incidental Welsh with all pupils throughout the school day and through the Welsh lessons we teach every day.

The school has embraced the Siarter Iaith initiative Cymraeg Campus and we are working towards our Bronze Accreditation.

Should parents request that their child is taught at this school in a language other than English this request will be given due consideration.

Pupils for whom English is a second language are catered for according to their needs with input from appropriate personnel in school and from the Local Authority.

The use of the Welsh Language (continued)

The school is proud to support its Welsh ethos and the Welsh language. Understanding our Welsh ethos supports pupils in their lives in Wales and learning the language is an important part of fulfilling their potential.

The school is very successful in developing pupils' Welsh language. In the Foundation Phase pupils are exposed to the Welsh language as part of their everyday learning. As the pupils get older they have additional lessons and they learn to write and read Welsh.

At key Stage 2 each pupil has an oracy lesson for twenty minutes every day. In addition to this they have an hour long Welsh lesson that focuses on writing and reading.

Pupils achieve a good level of proficiency in Welsh by the time they transfer to the secondary school. At the secondary school they will study Welsh until they are sixteen.



Review of School Policies

The school has a large number of policy documents covering both curriculum and non-subject areas. These documents are constantly reviewed / revised by staff and governors to incorporate changing trends and legislation. Further information is available by contacting the Headteacher during school time. The following policies have been reviewed and revised recently.

- Safeguarding Policy, Child Protection Policy, Attendance, Health Care Needs, Complaints - to reflect updated Welsh Government and Local Authority guidance.



Fabric of the Building

The building is generally in a good state of repair. Over the past year the following refurbishment/repairs have been carried out.

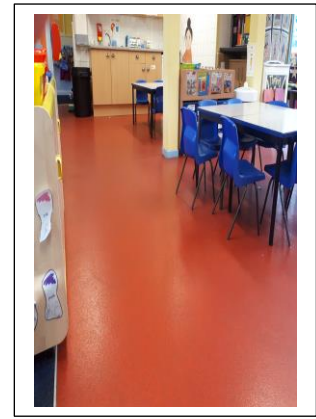
- Repairs to the school roof
- Repairs to steps and ramps to demountable classrooms
- New urinal in boys toilets
- New security to the entrance of the hall
- New door and gate in reception and year 2
- New carpet in the nursery
- Painted the nursery and hallway

Access for Disabled Pupils

The governing body is mindful of the requirements of the 2010 Equality Act (which replaces the 2005 SENDA/Disability Discrimination Act) (in drawing up the School Development Plan/Post Inspection Action Plan, and the day to day operation of the whole site.

The school is committed to ensuring that all pupils are able to participate in the school curriculum and (where they desire) in activities such as after school clubs, leisure/sporting events and educational visits. All aspects of accessibility, including access to written information are included in the planning process.

The Authority has in place an Accessibility Strategy and in line with this strategy has had an audit of the school site undertaken, as part of an Authority wide brief, to identify any potential barriers and (ultimately) improves the access to the school.



Additional Learning Needs

The School's Policy for the Assessment of and Provision for pupils with additional learning needs is summarised as follows:

The School's policy for the identification, assessment and provision for pupils with Additional Learning Needs is consistent with the requirements of the Special Educational Needs Code of Practice for Wales issued by the Welsh Assembly Government in January 2002.

The School's Additional Learning Needs Co-ordinator (ALNCO) works closely with all other members of staff to ensure that individual educational plans are developed and implemented to meet the needs of pupils, appropriate to those who require them.

The ALNCO also liaises with all members of staff, to ensure that the progress of all pupils is regularly monitored and assessed and to ensure that each pupil reaches his or her potential. They work closely with the member of staff responsible for assessment, recording and reporting pupil achievement.

During the current academic year, on the date of the PLASC census:

27 pupils were on School Action/Early Years Action.

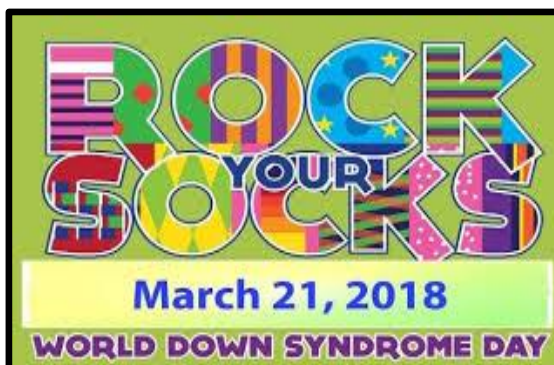
4 pupils were on School Action Plus/Early Action Plus

0 pupils were undergoing Statutory Assessment.

4 pupils had statements of Special Educational Needs.

During the 2017-2018 financial year £13,000 was allocated to meet the requirements of pupils with Additional Learning Needs.

There were no changes to the policy during the 2017-2018 academic year.



Admission/Transition Arrangements

The County Borough Council is the Admissions Authority for all schools (other than Church schools where the schools governing body is the Admissions Authority) within the Authority's boundary. The schools admission arrangements are, therefore, operated in line with the Authority's policy on school admissions which is contained in the publication Starting School book. The book is made available to parents at the point of their application for their child's admission to school. The contents of this book can also be accessed online on the Authority's website.

Pupils will usually remain in the school until they complete year six and then transfer to secondary school. Since September 2015 Penygawsi Primary is a feeder school for Y Pant Comprehensive School and Bryncelynnog Comprehensive School depending on which part of the Penygawsi catchment area you live in. Pupils may apply to attend any secondary school they choose subject to compliance with the Authority's admissions policy.



Sporting Aims and Achievements

Penygawsi promotes the benefits of participating in sports both in school and as part of a local club.

All pupils participate in physical education lessons. These include gymnastics, games and athletics.

For pupils in Key Stage 2, swimming is also part of the PE curriculum and they swim for 8-12 weeks per year in the local swimming pool. Once a year all the schools in the cluster take part in an inter school swimming gala.

The school takes part in numerous sporting activities throughout the year including football, cross country, athletics, netball, tennis and basketball.

After school clubs run at various times through the year for the pupils to participate in a number of sports including football, netball and cross country.

Many of our pupils participate in sports outside school and a significant number represent the local clubs, the county and the Welsh national teams.

Healthy Eating (Schools)

The school is part of the Healthy Schools initiative and has achieved the third Healthy School Leaf.

The school promotes healthy eating and lifestyle. This is achieved through assemblies, the work of the school council and the eco committee. We hold special weeks where events promote healthy living.

Our focus of work at the moment is on encouraging pupils bringing water to school and the eating of healthy snacks. The school provides filtered and cooled water through two water fountains that are available to all pupils. Bottles have been provided to the Foundation Phase pupils and Key Stage 2.

The school meals service and breakfast club provision meets the Welsh Government 'Appetite for Life' agenda. Pupils who do not have school meals are encouraged to think about the contents of their packed lunch through a range of class based activities and links for parents on the school blog.

Pupils are required to bring healthy snacks for breaks times. These may be a piece of fruit or a recognised healthy snack bar.



Post Inspection Action Plan

Governors are responsible for drawing up the Action Plan to address any key issues raised by Inspectors during the last ESTYN inspection of the School. Parents were provided with a copy of the summary report produced by the inspectors and the full report is available to download from the Blog. Governors monitor progress of the plan at their termly meetings. The targets in the last Post Inspection Action Plan have been part of our action plans for the past five years and continue to guide our school improvement process. Nearly all elements have been achieved. The Post Inspection Action Plan can be found on the school Blog or can be requested from the school office.

School Holidays 2018-2019

Autumn 2018	Monday, September 3 2018	Friday, October 26 2018
Half Term	Monday, October 29 2018	Friday, November 2 2018
Autumn 2018	Monday, November 5 2018	Friday, December 21 2018
Christmas Holidays	Monday, December 24 2018	Friday, January 4 2019
Spring 2019	Monday, January 7 2019	Friday, February 22 2019
Half Term	Monday, February 25 2019	Friday, March 1 2019
Spring 2019	Monday, March 4 2019	Thursday, March 12 2019
Easter holidays	Friday, April 15 2019	Friday, April 26 2019
Summer 2019	Monday, April 29 2019	Friday, May 24 2019
Half term	Monday, May 27 2019	Friday, May 31 2019
Summer 2019	Monday, June 3 2019	Tuesday, July 22, 2019

* All schools will be closed for May Bank Holidays on **Monday 6 May 2019** and **Monday 27 May 2019**.

There are a total of 195 days in the school year. 5 days are allocated for staff In Service Training (INSET) days.

The Welsh Assembly Government may decide to allocate additional INSET days. Schools will be informed of these at the appropriate time. The school INSET days can be found on the web site or school Blog.

The School day is organised as follows;

Morning Session Foundation Phase	09:00 - 12:45
Morning Session Key Stage 2	09:00 - 13:00
Lunchtime Foundation Phase	12:45 - 14:00
Lunchtime Key Stage 2	13:00 - 14:00
Afternoon Session Foundation Phase	14:00 – 15:30
Afternoon Session Key Stage 2	14:00 – 15:30



Community Focused Schools

A community-focused school is one that: 'provides a range of services and activities', often beyond the school day, to help meet the needs of its pupils, their families and the wider community.

At Penygawsi Primary School we are proud to work closely with our community. We have an open door policy that allows parents and community members to meet with our 'Family and Community Engagement' Leader, Mr Ball, to discuss how the school can work to benefit the community. This is conducted through regular FACE meetings which includes a class representative throughout the school.

We work with local business to promote the work of the school in the community and we support a range of local and national charities which include, Food Bank, Children In Need, Water Aid, Brain Injury, Red For Racism and Down's Syndrome Association. Our pupils are familiar with the work of these charities in our community. We also support Macmillan Cancer and invite the community to attend the annual coffee mornings.

We work with the local churches supporting Christmas and Easter events. We have very good links with the Royal British Legion who visit our school every year to work with pupils and to take assemblies.

At Christmas our school community comes together to celebrate with carols and children's performances.

The Parent Teacher Association is an important organisation in taking the school into the community and also for bringing the community into the school. The PTA organises a range of events through the year that invite the whole community to enjoy working together.

Since 2012, the police have held their monthly PACT meetings at our school demonstrating that our school can also be a meeting place for the community to discuss their concerns and issues.

For a detailed report on how we work with our community please keep up to date with our School Blog.

Target Setting

The school sets challenging targets for all of its learners. Nearly all learners meet or exceed their challenge targets and make very good progress through the year. Targets are identified through a process of self evaluation where it identifies where performance could be improved. The school also compares its performance with similar schools across Wales and the local authority. The performance targets are linked to the implementation and review of the school's strategies and targets are documented in detail in the School Development Plan. A copy of the School Development Plan can be found on the Blog.

The main targets for 2017/2018 are identified below

The SDP Targets for 2017/18 were:

Target 1 – To improve outcomes in literacy through improving provision for the development of writing as a key skill.

Success Criteria / Outcomes

- Outcomes improved at the expected and expected +1 levels in LLC at Foundation Phase by 3% and 5% respectively
- Outcomes improved at the expected and expected +1 levels in English writing by 10% and 3% respectively
- Less than 3% of pupils achieve below 85 in All Wales LNF Assessments
- At least 25% of pupils consistently achieve above 115

Target 2 - Improve outcomes in the numerical reasoning Welsh Government National Assessments and continue to improve outcomes at L5 by revising and improving the schools pedagogical model for mathematics with particular attention to problem solving activities and the development of consistently high teacher subject knowledge and confidence.

Success Criteria / Outcomes

- 97% of pupils achieve above SS85 in 2018
- 100% of pupils achieve above SS85 in 2019
- Pupils demonstrate greater confidence with the National Assessments.
- Pupils access and use a wider range of strategies to solve problems in mathematics and with numeracy across the curriculum.

Target 3 To improve outcomes in Welsh 2nd language in writing through a more systematic and progressive approach to developing the language skills from Nursery to Year 6.

Success Criteria / Outcomes

- 85% of pupils achieve L4 in 2018 and 88% in 2019
- 25% of pupils achieve L5 in writing in 2018 and 30% in 2019.
- There is a more consistent and progressive approach to Welsh writing
- The talk to write approach to Welsh writing is used consistently across the school

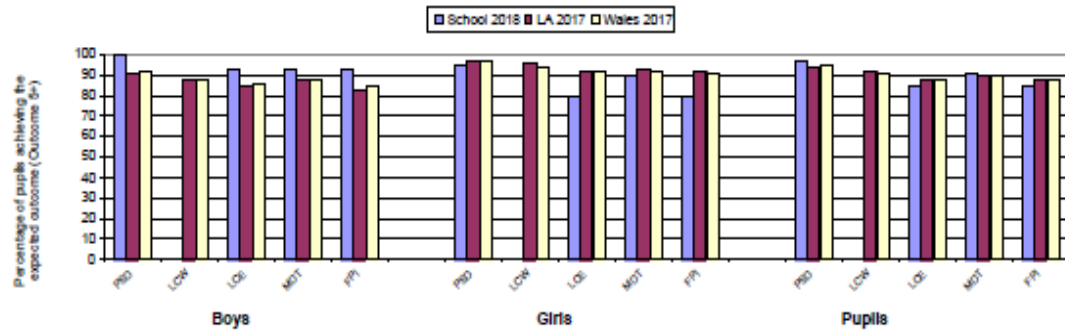
Three Year Targets 2016 – 2019

- Improve the use of tracking data for individual pupils to ensure a clear focus on individual progress
 - Continue to raise Standards in Literacy and Numeracy, in particular at Foundation Phase and early KS2 through further improving pupils' wellbeing and attitudes to self and school.
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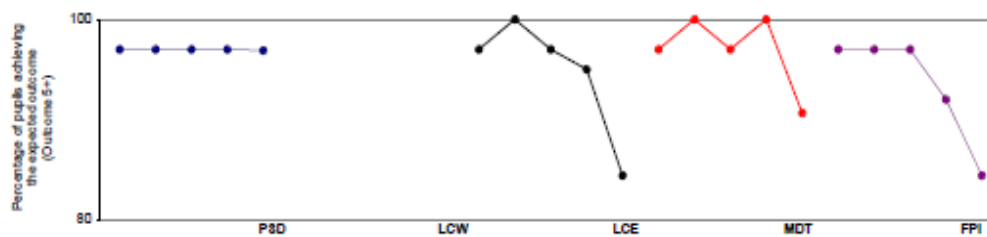
School comparative information: Foundation Phase Outcomes 2018

Percentage of boys, girls, and pupils achieving at least the expected outcome (Outcome 5+):

	Boys			Girls			Pupils		
	School 2018	LA 2017	Wales 2017	School 2018	LA 2017	Wales 2017	School 2018	LA 2017	Wales 2017
PSD	100	91	92	95	97	97	97	94	95
LCW	0	87	88	0	96	94	0	92	91
LCE	92	84	85	79	92	92	84	88	88
MDT	92	88	88	89	93	92	91	90	90
FPI	92	82	84	79	92	91	84	87	87



School Performance over time (2014 - 2018)



Notes:

1. - = No historical data available
2. Areas of learning: PSD = Personal and social development, well-being and cultural diversity; LCW = Language, literacy and communication skills (in Welsh); LCE = Language, literacy and communication skills (in English); MDT = Mathematical development; FPI = Foundation Phase Indicator. To achieve the FPI, a pupil must achieve at least the expected outcome (Outcome 5+) in both PSD and MDT and either LCW or LCE.
3. If there were no pupils eligible for assessment in a subject for a particular year the graph will discontinue and show a gap for that year.

School Performance Data

Below is a table showing the results of the pupils' performance at the end of the Foundation Phase and Key Stage 2 teacher assessments.

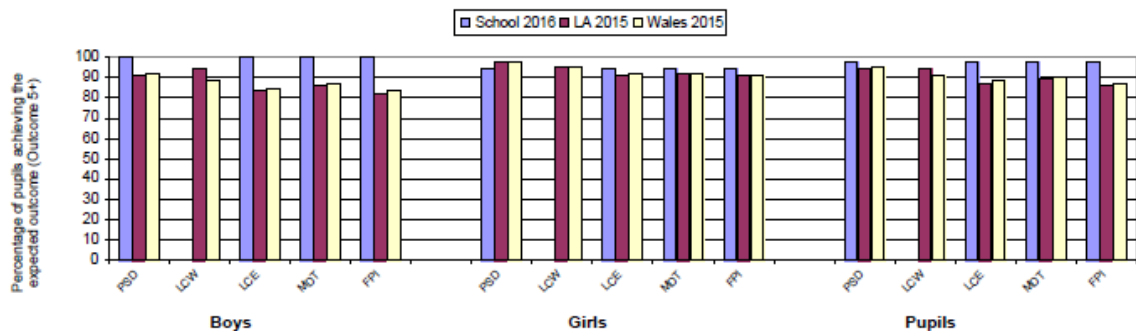
Penygawsi Primary School
Rhondda Cynon Taf

LA/School no: 674/2276

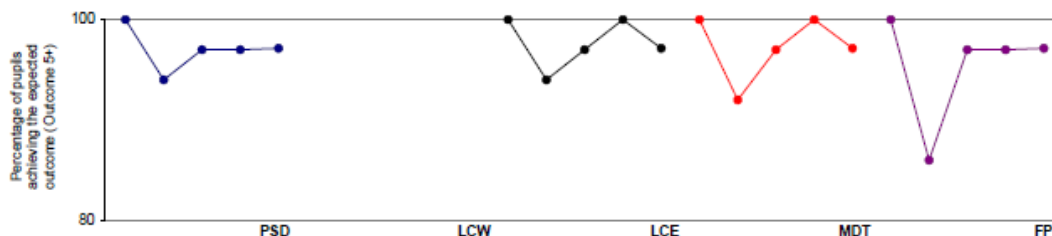
School comparative information: Foundation Phase Outcomes 2016

Percentage of boys, girls, and pupils achieving at least the expected outcome (Outcome 5+):

	Boys			Girls			Pupils		
	School 2016	LA 2015	Wales 2015	School 2016	LA 2015	Wales 2015	School 2016	LA 2015	Wales 2015
PSD	100	91	92	94	97	97	97	94	95
LCW	0	94	88	0	95	95	0	94	91
LCE	100	83	84	94	91	92	97	87	88
MDT	100	86	87	94	92	92	97	89	90
FPI	100	82	83	94	91	91	97	86	87



School Performance over time (2012 - 2016)



Notes:

- = No historical data available
- Areas of learning: PSD = Personal and social development, well-being and cultural diversity; LCW = Language, literacy and communication skills (in Welsh); LCE = Language, literacy and communication skills (in English); MDT = Mathematical development; FPI = Foundation Phase Indicator. To achieve the FPI, a pupil must achieve at least the expected outcome (Outcome 5+) in both PSD and MDT and either LCW or LCE.
- If there were no pupils eligible for assessment in a subject for a particular year the graph will discontinue and show a gap for that year.

SCHOOL FINANCE
PROVISIONAL FINANCIAL STATEMENT FOR 2014/15

<u>EMPLOYEE COSTS</u>	<u>Total Spent £</u>
TEACHERS (including Headteacher/Supply/Reading support)	486,424
MANUAL WORKERS (Caretaker/Supervisory Assistants/Cleaners)	51,519
A.P.T. + C (School Clerks/Nursery Nurses/School Aides)	104,543
<u>PREMISES RELATED</u>	
REPAIRS TO BUILDING/SITE, (INCLUDING GROUNDS MAINTENANCE/SECURITY)	9,735
ENERGY	13,177
RATES	11,851
WATER	4,000
CLEANING MATERIALS	1,000
<u>SUPPLIES, SERVICES AND OTHER EXPENSES</u>	
SCHOOL EQUIPMENT AND FURNITURE	26,230
POSTAGE	350
TELEPHONES	2,000
INSURANCE	1985
CLERKING GOVERNING BODY/FINANCIAL ADMINISTRATION/PERSONNEL	26,662
USE OF DISTRICT FACILITIES	3,366
MISCELLANEOUS	64,496
TOTAL:	<u>807,338</u>
<u>INCOME</u>	
INCOME	807,338
TOTAL	807,338

Governing Body Penygawsi Primary School

Annual Parents Meeting

Dear Parents / Guardian,

I enclose for your information, a copy of the Full Governors' Annual Report to Parents for the 2017-2018 academic year.

We hope that the attached report is of interest to you. It shows the work of the school in the past year and provides some of the targets and performance data which allows us to compare ourselves with similar schools throughout Wales.

Our school provides a lot of information via the School Blog. Information is provided on school performance, policies and attendance targets. It also provides parents and stakeholders with a very good understanding of how our school functions and the emphasis that is put on working as a team.

The Governors Report to Parents provides a detailed report to parents on how the school has performed in the past year. In recent years meetings have been held but parents have not felt the need to attend. We understand this, as you already hold most of the information and have opportunities to challenge it or ask further questions through the year.

Under the regulations relating to the holding of a meeting to consider the Governors Annual Report to Parents, under the Education Act 2002 (Transitional Provisions and Consequential Amendments) (Wales) Regulations 2005, require governors to determine whether a meeting will be held by canvassing parents' views.

In line with these regulations you are requested to complete the attached slip and return it to your child's school if you wish a meeting to be convened.

Yours sincerely,

Mr Hywel Rees
Chairperson of the Governing Body

Governors Annual Report to Parents – Penygawsi Primary School

I request that the governing body of the above named school hold an annual parents meeting.

Name _____ (please print)

Signature _____

Date _____

When fully constituted this governing body is made up as follows